

## **10 Principles of Good Practice in Volunteering**

**Equality & Diversity:** Volunteering is open to all; volunteers are treated with fairness

**Expenses:** Travel, and any other agreed, out of pocket expenses are reimbursed

**Induction:** Volunteers are introduced to the work and ethos of the organisation

**Organisational Involvement:** Volunteers have influence and an informed voice on organisational issues

**Personal Development:** Identified needs are met by relevant training and development opportunities

**Recruitment Process:** Recruitment procedures are fair, efficient and consistent

**Resolving Difficulties:** Volunteers are aware of how to raise a concern and how it will be handled

**Reward & Recognition:** The organisation expresses its appreciation of the volunteers' contribution

**Safe Environment:** The physical and emotional risks of volunteering are identified, minimised and covered by adequate insurance

**Support:** A named supervisor ensures ongoing support appropriate to each volunteer's need