



Contact

Pershore & District Volunteer Centre
1 Billing House
Persnore
WR10 1EY
Tel: 01386 554299
Email: admin@persnorevolunteers.org.uk

To Apply

Please contact the centre via email or telephone to request a full job description and an application form.

Deadline

31st October 2021

Social Engagement Officer

15 hours - Flexible over Mon to Thurs 10.00am – 4.00pm
Fri 10am – 1pm
£9.94 per hour

The Role:

The role is designed to raise the profile of Persnore and District Volunteer Centre through the development of an Events and Fundraising Programme and delivery of a local engagement activities. The post holder will be involved in the development of the Engagement Strategy for the Volunteer Centre with the CEO and the staff team.

The role requires a pro-active individual who shares the values of the charity, with a commitment to their own personal development, and with a good understanding of the voluntary sector in Wychavon, Worcestershire

This is a development role, and the post holder will be able to work on their own initiative but also work as part of a small team. The successful candidate will be well organised, have good attention to detail, administrative flair, and show a demonstrable interest in engagement, event co-ordination and PR.

Duties and Responsibilities:

Actively identify and deliver the Social Engagement project to reduce loneliness and social isolation

Co-ordinate and further develop the Telephone Befriending Scheme

Liaise with village stakeholder and amenities to develop additional groups and activities to add to welcome packs or directories

Develop and promote a regular Community Events Programme

Establish a network of lunch clubs, afternoon activity groups across the Persnore and District communities

Maintain and regularly update an Events page on the Website and for social media

Work with the CEO, the Volunteer Centre staff team and the Fundraising group to implement a local fundraising programme